



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 A G E N D A
 September 3, 2013**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

A.	OPENING PROCEDURES – 7:00 p.m.	Page 5
	1. Call to Order and Welcome	
	2. District Mission	
	3. Pledge of Allegiance	
	4. Approval of Agenda	
	- The meeting will be adjourned in memory of John Fleming, retired Principal.	
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	<i>During this time, citizens are invited to address the Board of Education about any item <u>not</u> on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D.	CONSENT ITEMS	13
	<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
 DISTRICT SUPERINTENDENT · Cathy A. Pierce, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

Superintendent

- 1.1. **Approval of Minutes** 14
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.
- 1.2. **Approval of Management and Confidential Employee Salary Increase** 21
It is recommended that the Board of Education approve the salary increase for Management and Confidential employees.
- 1.3. **Approval to Cancel December 3, 2013, Regularly Scheduled Meeting of the Board of Education** 22
It is recommended that the Board of Education approve cancellation of the December 3, 2013 regularly scheduled Board Meeting.

Business Services

- 2.1. **Approval/Ratification of Travel Requests** 23
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. **Approval/Ratification of Revolving Cash Report** 25
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.3. **Acceptance of Donations** 27
It is recommended that the Board of Education accept donations as listed.
- 2.4. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 28
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of July 2013.
- 2.5. **Adoption of Resolution #1314-06 to Certify 2012-13 Gann Limit Appropriations Recalculation and an Estimated Limit for 2013-14.** 31
It is recommended that the Board of Education adopt Resolution #1314-06 for the recalculation of appropriation limit and funds subject to the Gann Limit for the fiscal year 2012-13 and an estimate for 2013-14.
- 2.6. **Approval of Agreement with Grossmont Union High School District Adult School for Conducting Adult School Programs at Pepper Drive School and PRIDE Academy** 33
It is recommended that the Board of Education approve the attached 2013-14 agreement with Grossmont Union High School District Adult School.

Capital Improvement Program

- 3.1. **Approval of Change Order for Geotechnical Observation and Testing Services for Pepper Drive School Classroom Addition Construction Project** 36
It is recommended that the Board of Education approve the change order request for Ninyo & Moore for Geotechnical Observation and Testing Services for the Pepper Drive School Classroom Addition Construction Project.

3.2.	<u>Approval to Award P.E. Lockers and Benches Purchase for the Pepper Drive School Addition through the CUPCCAC Process</u>	41
	It is recommended that the Board of Education authorize the award to Shiffler Equipment Sales, Inc. for the purchase of P.E. lockers and benches for the Pepper Drive School 10-classroom addition.	
Human Resources/Pupil Services		
4.1.	<u>Personnel, Regular</u>	42
	It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.	
4.2.	<u>Approval of Resolution No. 1314-03 to Restore Work Hours of Identified Classified Non-Management Positions</u>	44
	It is recommended that the Board of Education restore work hours for the identified positions.	
4.3.	<u>Adoption of Resolution Nos. 1314-04 and 1314-05 to Designate an Alternate Authorized Representative to San Diego County Schools Risk Management Joint Powers Authority (JPA) and Fringe Benefits Consortium (FBC) Programs</u>	46
	It is recommended that the Board of Education adopt resolution nos. 1314-04 and 1314-05 to designate an alternate authorized representative to San Diego County Schools JPA and FBC.	
4.4.	<u>Approval of Readmission of Expelled Students</u>	49
	It is recommended that the Board of Education approve readmission of identified expelled students.	
E.	DISCUSSION AND/OR ACTION ITEMS	50
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
Human Resources/Pupil Services		
1.1.	<u>Granting Tenure to Eligible Certificated Employees</u>	51
	It is recommended that the Board of Education grant tenure to the identified certificated employees.	
Educational Services		
2.1.	<u>Partnership with Chet F. Harritt School for a Field Trial and Approval of Agreement with the Lawrence Hall of Science (LHS) and Amplify</u>	52
	It is recommended that the Board of Education approve the Agreement with the Lawrence Hall of Science (LHS) and Amplify.	
Business Services		
3.1.	<u>Approval to Award RFP/Q for the Water Well Irrigation Project at Hill Creek School Using the CUPCCAC Process</u>	59
	It is recommended that the Board of Education authorize the selection of Tri-County Drilling, Inc. and award of the Project. Proceed with the engineering/planning phase at a cost not to exceed \$48,635. It is also recommended that the Board authorize staff to proceed with the construction phase at a cost \$67,977, if adequate water pressure is found.	

3.2.	<u>Approval of 2012-13 Unaudited Actuals Report</u>	61
	It is recommended that the Board of Education approve the 2012-13 Unaudited Actuals Report, including all required State forms.	
F.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	63
G.	CLOSED SESSION	64
1.	<u>Public Employee Discipline/Dismissal/Release</u> (Govt. Code § 54957)	
2.	<u>Conference with Labor Negotiator</u> (Govt. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators:</i> <ul style="list-style-type: none">• Karl Christensen, Assistant Superintendent, Business Services• Tim Larson, Assistant Superintendent, Human Resources <i>Employee Organization: Classified School Employees Association</i>	
3.	<u>Conference with Labor Negotiator</u> (Govt. Code § 54956.8) <i>Agency Negotiators:</i> <ul style="list-style-type: none">• Karl Christensen, Assistant Superintendent, Business Services• Tim Larson, Assistant Superintendent, Human Resources <i>Employee Organizations: Santee Teachers Association</i>	
4.	<u>Public Employee Evaluation</u> (Govt. Code § 54957) <i>Superintendent</i>	
H.	RECONVENE TO PUBLIC SESSION	64
I.	ADJOURNMENT Adjourn in Memory of John Fleming	64

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

The next regular meeting of the Board of Education is scheduled for September 20, 2013, at 7:00 p.m. in the Douglas E. Giles Educational Resource Center.

Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ El-Hajj
___ Fox
___ Burns
___ Ryan
___ Levens-Craig

OPENING PROCEDURES ITEM A.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the September 3, 2013 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Cathy A. Pierce, Ed.D.
September 3, 2013

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Schedule of Upcoming Events

Agenda Item B.

Requests For Use Of Facilities - September 3, 2013						
Group	Location	Date	Days	Time	Attendance	Fees Applied
Carlton Oaks						
Cub Scouts (Meeting)	Multi-Purpose	9/26/13	Thursday	5:30 pm - 8:00 pm	70	
Cub Scouts (Meetings)	Multi-Purpose	10/24/13 - 5/29/14	Thursday	6:30 pm - 8:00 pm	70	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Schedule of Upcoming Events

Date	Event
September 17	Board Meeting – 7:00 p.m.
October 1	Board Meeting – 7:00 p.m.
October 5	Salute to Teachers Balboa Theatre – 7:00 p.m.
October 7	District Professional Development Day No school for students.
October 8	New School Times Begin
October 15	Board Meeting – 7:00 p.m.
November 5	Board Meeting – 7:00 p.m.
November 11	Veterans' Day Holiday Schools and Departments Closed
November 19	Board Meeting – 7:00 p.m.
November 25-29	Schools Closed for Thanksgiving Holiday District Offices closed November 27-29
December 3	Meeting Proposed to be Cancelled
December 5	California School Boards Association Annual Conference
December 9-13	Parent/Teacher Conference Week Schools on Modified Days
December 17	Board Meeting – 7:00 p.m. Board Organizational Meeting for 2014
Dec. 23-Jan. 3	Schools and Departments Closed for Winter Break
January 6, 2014	District Professional Development Day No school for students.
January 7	Students Return from Winter Break

Reports and Presentations Item B.2.
Prepared by Dr. Stephanie Pierce
September 3, 2013

Report on 2013 API and AYP Results

BACKGROUND

Tonight Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, and Bonner Montler, Coordinator of Assessments and English Learner Departments, will be providing a brief overview of the 2013 API and AYP data recently received by the District.

Agenda Item B.2.

Reports and Presentations Item B.3. Report on 2013 Professional Leadership Retreat
Prepared by Dr. Cathy Pierce
September 3, 2013

BACKGROUND:

On August 13, 2013, the Professional Leadership Team (PLT) met together for their Back-to-School Retreat at the San Diego Air and Space Museum for a day of exploring and learning. The events of the day included the Superintendent sharing the theme for 2013-14: ***Santee School District is FIT*** (Fueling Innovation & Transformation). This was the designated focus of the PLT Retreat and members of the Professional Leadership Team were tasked with developing presentations prescribed by the theme.

Member presentations included Disruptive Innovations and Blended Learning, Building a Culture of Innovation, “Drop Your Tools,” and “Creating a 30-second Elevator Talk.”

Laura Spencer gave her greatly coveted “Tech Talk” and facilitated a SKYPE interview with a NASA scientist from the Jet Propulsion Laboratory. PLT members had access to visit the museum following lunch and after the meeting day.

Dr. Cathy Pierce will share with the Board a photo story of the day.

Agenda Item B.3.

PUBLIC COMMUNICATION Item C.

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

CONSENT ITEMS Item D.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1. Approval of Minutes
Prepared by Cathy A. Pierce, Ed.D.
September 3, 2013

BACKGROUND:

Presented for Board approval –

- August 20, 2013, regular meeting minutes
- August 19, 2013, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:

Second:

Vote:

Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

August 20, 2013
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPEN SESSION – CALL TO ORDER - 6:00 p.m.

- 1. Public Communication on Closed Session Items**
There were no request-to-speak cards submitted.

B. ADJOURN TO CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

- 1. Conference with Labor Negotiator** (*Govt. Code § 54956.8*)
Purpose: Negotiations
Agency Negotiators: Karl Christensen, Assistant Superintendent
Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association
and Classified School Employees Association
- 2. Conference with Real Property Negotiators** (*Govt. Code § 54956.8*)
Property Addresses:
- *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*
- Agency Negotiator: Karl Christensen, Assistant Superintendent*
- 3. Public Employee Performance Evaluation** (*Govt. Code § 54957*) - *Superintendent*

The Board did not complete the closed session agenda and returned to closed session at the end of the open session meeting.

C. OPENING PROCEDURES

- 1. Call to Order and Welcome**
President El-Hajj called the meeting to order at 7:02 p.m.
Members present:
Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig, Member
Administration present:
Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary
- 2. President El-Hajj invited the audience to recite the District Mission and then invited Chloe and Olivia Johnston, daughters of Principal Andy Johnston, to lead the members, staff, and audience in the Pledge of Allegiance.**
- 3. Approval of Agenda**

President El-Hajj announced the Board would adjourn the meeting in memory of Margaret "Peggy" Simpson. Peggy Simpson was hired by Santee School District on September 16, 1974 and worked as an Instructional Assistant, Nutrition Aide, Clerk Typist, and Secretary I. The most memorable years of her service were devoted to the Educational Services Department. Peggy retired in December of 2001 after 27 years of service. Member Fox moved to approve the agenda.

Motion: Fox Second: Burns Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Schedule of Upcoming Events

2. Exploring Our Urban Forest at Chet F. Harritt School

Dr. Cathy Pierce reported through collaboration with the San Diego Children & Nature Collaborative Program, Chet F. Harritt students have experienced hands-on, standards-based science lessons in the natural preserve next to their school. Principal, Andy Johnston, shared information about the program, which is funded by the California Department of Forestry and Fire Protection (Calfire), San Diego Children and Nature Collaborative, and San Diego Audubon Society. The curriculum is designed for students to learn about their surroundings while developing a deeper responsibility for their environment. Teachers are provided the tools to continue this method of nature-based teaching well beyond the grant funding.

Mr. Johnston introduced the staff from the San Diego Children and Nature Collaborative, Judie Lincer, Program Coordinator, and Heather Gastil, Program Manager. Mr. Johnston also introduced teachers Jeanne Johnston and Richard Mitchell and recognized their participation in this program.

Ms. Gastil presented a video to the Board which was produced for the San Diego Children and Nature Collaborative. The video will be highlighted via a QR Code in the upcoming issue of the *Santee Magazine*. President El-Hajj presented the San Diego Children and Nature Collaborative a certificate of appreciation, with special thanks to Ms. Gastil and Ms. Lincer.

3. Report on 2013 STAR Data and Estimated API

Bonner Montler, Coordinator of Assessment, reported CST data is beginning to arrive from the State. He provided an estimated Growth API for each school and shared charts showing comparison data of student proficiency levels for the past three years. The official API and AYP marks will be released in early September. Although there is a small decrease in the estimated API, Santee School District has retained their ranking with our comparison districts. The next steps include a deeper analysis of STAR data and analysis of the official AYP and API results, reflection on performance, communication of test results to teachers and students, and establishing plans for increasing student achievement. Then, as we transition to Common Core and Smarter Balanced assessments, professional development will be provided that incorporates SBAC items. The Assessment Committee will focus on selecting a benchmark assessment system similar to SBAC and a data management system with a formative assessment test builder that is CCSS aligned. Administration will provide opportunities to experience practice tests and seek the possible opportunity to participate in SBAC scientific pilot test study.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda.

Speaker Card: Lisa Sorce from Padre Dam Municipal Water District- Ms. Sorce spoke on behalf of the Padre Dam employee association. She shared there district mission is to reach out to the community. This year, 130 employees reached out for the first annual school supply drive and they presented five (5) bins of school supplies designated for Cajon Park School. The Board and Principal Ted Hooks graciously accepted the donation and heartily thanked the employees for thinking of our school children returning to school. Mr. Hooks will see the supplies go to deserving children.

D. CONSENT ITEMS

There were no comments from the public on any item listed under Consent. Member Ryan pulled Item 4.3. for separate consideration.

1.1. Approval of Minutes

2.1. Approval/Ratification of Travel Requests

2.2. Approval/Ratification of Expenditure Warrants

2.3. Approval/Ratification of Purchase Orders

2.4. Approval/Ratification of Revolving Cash Report

2.5. Approval of Consultants and General Service Providers

- 2.6. **Approval to Apply for an Environmental Grant Through the San Diego Women's Foundation**
- 2.7. **Approval to Award Contract for HVAC Replacement at Cajon Park Annex through the CUPCCAC Process**
- 2.8. **Approval to Apply for Mandated Cost Block Grant for 2013-14**
- 3.1. **Approval of Memorandum of Agreement with Western Kentucky University for Student Teacher Placement**
- 3.2. **Approval of Nonpublic Agency Master Contract with LC Barnes Therapy for Occupational Therapy**
- 3.3. **Approval of Nonpublic Agency Master Contract with Kaliko Yandall Therapy for Occupational Therapy**
- 3.4. **Approval of Nonpublic Master Contract with Oak Grove Institute and Jack Weaver School for Residential Treatment Center Services and Nonpublic School Services**
- 3.5. **Approval of Nonpublic School Master Contract with Aseltine School for Nonpublic School Services**
- 4.1. **Personnel, Regular**
- 4.2. **Approval of Memorandum of Understanding Between Mental Health Systems, Inc., Family Forces Program and Santee School District**
- 4.3. ***Pulled by Member Ryan Item 4.3. for separate consideration.***

It was moved and seconded to approve Consent Items with the exception of Item 4.3. which was pulled by Member Ryan for separate consideration.

Motion: Burns **Second:** Ryan **Vote:** 5-0

4.3. Approval of Memorandum of Understanding with Rady Children's Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program

Member Ryan reported that she pulled this item in order to abstain from voting as she is employed by Rady Children's Hospital. Member Burns moved approval of Item 4.3.

Motion: Burns **Second:** Fox **Vote:** 4-0 (Ryan, abstain)

G. DISCUSSION AND/OR ACTION ITEMS

There were no comments from the public on any item listed under Discussion and/or Action.

1.1. Common Core State Standards Parent Campaign

Dr. Stephanie Pierce introduced Eileen Moreno, Director of Language Arts and Social Studies, who has worked to develop and implement a parent campaign for Common Core. Last year the idea of a campaign was mentioned and Administration loved the idea. This summer Eileen Moreno joined the administrative staff and began working on the campaign. The tag line of "Soar with Common Core" was developed. Ms. Moreno said she was excited about the common core campaign and to be sharing it with the Board.

Ms. Moreno presented drafts of the marketing tools, which included a trifold brochure, posters, back to school night presentation for parents, and parent guides from PTA. A screencast will be developed for parents who cannot attend. Parent invitations have been provided to the Principals for 5 parent workshop sessions at each school. Member Ryan would like to have videos available on the District website for parents who are unable to attend the workshops but could watch them from home. Stephanie Pierce said the workshop sessions could be videoed and placed on the District website. Parents may also attend the sessions at other schools if those dates fit better into their schedule. It was mentioned that staff may be able to connect with other districts to share translations of some of the parent materials.

Board members mentioned that it would be important to arm our presenters with possible rebuttals for those who do not support CCSS. Stephanie Pierce said they will have principals prepared for those who oppose CCSS. Superintendent Pierce said they can be provided with a "Myth versus Facts" worksheet.

Member Burns said this campaign is just what he envisioned and was very pleased to see the materials. He asked that the best presenters provide the web videos. He said it is great that Administration has provided the principals with a packet with most of the work done for them. Santee School District is out in

front with this initiative. This campaign strategy should be used whenever there is a big change. Board members would like to see signage reflecting the Common Core campaign in the Board room.

Dr. Cathy Pierce shared with the principals that CCSS is not only an incredible change but a great opportunity to market our schools. Board members thanked Eileen Moreno for the great job. Ms. Moreno said it is exciting that everyone is speaking the same language and sharing the information.

President El-Hajj loves the poster. The District seal is a little distracting and needs to be much lighter. She asked if there would be a need to link Smarter Balance on the poster. Superintendent Pierce asked Board Members to provide any additional feedback by the end of the week.

2.1. Utility Conservation and Operational Cost Reduction Plan

Karl Christensen shared that 85% of the general fund is spent on salaries and benefits. Therefore, there is not much room to contain District expenses. Utility costs are one area where we can focus. Modernization has helped, and now we are working diligently on water conservation. The reality is that in the near future there will be substantial increases in the cost for electricity and water. The District has already reduced costs considerably for trash removal. SDG&E is predicting cost increases and we expect a 10% increase in costs in September. Another 5-8% increase will come when the PUC approves them. Other entities are also imposing costs onto SDG&E that will be passed along to the user.

Mr. Christensen presented some suggested specific things sites can do to help reduce utility usage. He reported that just today the District learned Lucid Technologies has chosen Santee School District to participate in a "kilowatt reduction challenge." This will be an incredible opportunity to show staff and students how different behaviors can reduce consumption.

Administration would like to be more formal in requesting consumption reduction to reduce costs. There is also a need to drastically reduce consumption on "peak demand days" designated by SDG&E, when electricity costs multiply as much as 10 times. There are also incentives that we can receive if we decrease usage during these peak demand days. Mr. Christensen would like to notify schools and departments during the peak demand hours or days, to enact some specific conservation measures. This would also impact air conditioning, by having the thermostats set up 2 degrees higher.

It was Board consensus to have schools receive a percentage of the savings as an incentive for decreasing usage. Mr. Christensen said Administration has discussed an award program and will continue to brainstorm incentive ideas. The Board did not have any objections to the conservation measures that will be enacted during the peak demand times.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Pierce reminded Board Members about the School Beautification Day on Saturday, August 24th. Board Members will stop in at schools as they can. Dr. Pierce shared volunteers will begin the installation of the Santee School bell at the entry of the District Office.

Tim Larson provided a staffing update and shared the class numbers that are causing the need to have 7/8 combination classes at several schools. He reported that student enrollment is being monitored very closely. The Board discussed their philosophy that combination classes in junior high grades are not good and they also believe that too many middle school students in a classroom reduces effectiveness. At this time there are five additional teachers budgeted and the Board agreed the Superintendent has the flexibility to place additional teachers strategically. The Board understands that although they do not want combination classes it is sometimes a necessity, however, they do not want to sacrifice academic programs to save dollars.

Superintendent Pierce reminded the Board of the Welcome Back at Trolley Center on Wednesday morning, August 28th. Every Board Member will attend and President El-Hajj will speak.

Administration is collecting dates for the staff LCFF presentations and school API celebrations. These meetings will begin by celebrating CST and API successes and follow with a presentation about LCFF. A Board member will be scheduled to attend each meeting.

Superintendent Pierce reported that the District is receiving information on AB 1266, a new law that goes into effect on January 1, 2014, and will amend California Education Code. Dr. Pierce said our first concern is always for the child and we must support all of our students. Guidance is needed from the CDE and discussions will be needed to begin to address the new law and its impacts at our schools. She believes there will be opportunities to offer alternative facilities as needed.

It was suggested that Administration look at Los Angeles Unified and San Francisco school districts to see how they have addressed the issue.

Superintendent Pierce asked the Board if there would be any implications if the December 3rd Board meeting was cancelled. This recommendation can be brought to the Board for action. If it is cancelled, a special meeting could be called if needed.

Member Levens-Craig congratulated Pepper Drive because their PTA is now official. She said it was great going to museum for the Professional Leadership Team meeting. Thursday she is attending a STEM meeting with Tom Torklason.

Member Fox would like to see any additional costs the District has incurred with providing campus aides sick leave and vacation days after becoming a part of the classified employee association.

I. CLOSED SESSION

President El-Hajj announced that the Board would return to closed session for the items listed.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 11:20 p.m. No action was reported.

K. ADJOURNMENT

The August 20, 2013 regular meeting adjourned at 11:20 p.m. The meeting was adjourned in memory of retired employee, Peggy Simpson.

SANTÉE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION

August 19, 2013

MINUTES

9511 Pebble Beach Dr.
Santee, California

A. Call to Order

President El-Hajj called the meeting to order at 6:00 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Linda Vail, Executive Assistant and Recording Secretary

B. PUBLIC COMMUNICATION

There were no members of the public wishing to speak.

C. BOARD / EXECUTIVE CABINET TEAM BUILDING WORKSHOP

The Board members and Cabinet members had dinner donated by Rubio's and participated in team building discussions and activities.

D. ADJOURNMENT

The August 19, 2013 meeting was adjourned at 8:25 p.m. No actions were taken.

Dustin Burns, Clerk

Cathy A. Pierce, Ed.D., Secretary

Consent Item D.1.2. Approval of Management and Confidential Employee Salary Increase
Prepared by Cathy A. Pierce, Ed.D.
September 3, 2013

BACKGROUND:

Management and Confidential employees have requested Board consideration of a salary increase that is equal to the negotiated increase for certificated employees in the amounts of:

- 2.5% for the 2013-14 school year, retroactive to July 1, 2013, and
- 4.0 % for the 2014-15 school year.

RECOMMENDATION:

Administration recommends approval of the management and confidential employees' request for a salary increase.

FISCAL IMPACT:

The estimated impact to District funds are as follows:

Fund	2013-14 Impact	2014-15 Impact
General	\$103,507	\$273,258
Cafeteria	\$2,675	\$7,063
Enterprise – OST Programs	\$8,393	22,157
Total	\$114,575	\$302,478

STUDENT ACHIEVEMENT IMPACT:

Knowledgeable, motivated, and inspired employees contribute to student success.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.1.2.

Consent Item D.1.3.

Approval to Cancel the December 3, 2013
Regularly Scheduled Meeting of the Board of
Education

Prepared by Cathy A. Pierce, Ed.D.
September 3, 2013

BACKGROUND:

The regular meetings of the Board of Education are scheduled for the first and third Tuesdays of each month. The regular meeting date of December 3, 2013 immediately follows the Thanksgiving break with only four (4) school days passing after the previous meeting. In addition, most district office staff responsible for preparing the Board meeting information is away during the Thanksgiving break week, Administration recommends that the Board cancel the scheduled meeting of December 3, 2013. Regularly scheduled meetings will be held on November 19, 2013 and December 17, 2013.

Administration does not believe cancellation of the meeting will have a negative impact on district operations and any routine business of the District will be brought to the Board at meetings directly preceding or following. Rescheduling of the meeting will be unnecessary. The cancellation of this meeting would be properly noticed at the standard locations and on the District web site.

Administration will notify the Board President if the need arises to schedule a special meeting.

RECOMMENDATION:

Administration recommends cancellation of the December 3, 2013 Board of Education meeting. It is determined at this time that it will be unnecessary to reschedule the meeting.

FISCAL IMPACT:

There would be no fiscal impact from the cancellation of the meeting.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.1.3.

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$1,137 as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.1.
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Board Travel Report - September 3, 2013

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Wed & Tues, 08/27/13 & 10/29/13	Tammy Marble Kristin Baranski	CO CO	Leading the Common Core	SDCOE	\$0 \$0	\$50 \$50	School/Library Improvement Blk	This workshop will provide essential Common Core training.
Wednesday, 09/25/13	Beverly Hansen	CO Parent	Everyone A Reader Volunteer Program - Site Coordinator Training	SDCOE	\$0	\$125	School/Library Improvement Blk	This workshop will provide site coordinator training for the "Everyone a Reader" Program.
Fri-Sat, 10/04/13 - 10/05/13	Karen Ortega Vicki Reynolds	Human Resources Human Resources	EdJoin User Conference	San Diego	\$0 \$0	\$185 \$185	Human Resources	This 2-day conference provides training sessions for EdJoin Users.
Travel Requests That Require Airfare/Trainfare; Overnight Stay; and/or Travel Outside of the State of California								
Thurs-Fri, 09/19/13 - 09/20/13	Dr. Cathy Pierce	Supt	California City School Superintendents' Fall Conference	San Francisco	\$0	\$542	Superintendent Travel	This 2-day conference will provide information to assist Superintendents in navigating through continuing fiscal and accountability changes.

Consent Item D.2.2. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
September 3, 2013

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of check #22301 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$125.00 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.2.
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SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$15,000

Date	Number	Name	Memo	Amount
08/21/13	22301	California City Schools Superintendent	Registration Fee	125.00

Total Checks Written \$125.00

Bank Fees

Total to be Reimbursed \$125.00

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donation has been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds to Support the Arts Attack Program	\$2,000.00	Target	Carlton Hills School
TOTAL DONATIONS RECEIVED	\$2,000.00		

RECOMMENDATION:

Administration recommends acceptance of the donation listed above for the District and authorization granted to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donation above is valued at \$2,000.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.3.
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BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period July 1, 2013 through July 31, 2013.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There were 81 transactions totaling \$16,032.85 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.4.
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PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20130702	ABEL,CATHY	CHILD NUTRITION	AL'S SPORT SHOP	414.72	Cafeteria Banners
20130704	ABEL,CATHY	CHILD NUTRITION	FCI*FREIGHTCENTER	253.76	freight cost for return
20130708	ABEL,CATHY	CHILD NUTRITION	DOLRTREE 3194 00031948	10.80	Kitchen Supplies
20130709	ABEL,CATHY	CHILD NUTRITION	WAL-MART #2479	22.16	Coolers
20130711	ABEL,CATHY	CHILD NUTRITION	OFFICE DEPOT #5101	16.19	Office Supplies
20130711	ABEL,CATHY	CHILD NUTRITION	OFFICE DEPOT #5125	329.83	Paper / Office Supplies
20130714	ABEL,CATHY	CHILD NUTRITION	ALBERTSONS #6727	2.99	Produce Summer School
20130714	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAUANTSTORE	88.50	Kitchen Supplies
20130714	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAUANTSTORE	402.68	Kitchen Supplies
20130714	ABEL,CATHY	CHILD NUTRITION	FCI*FREIGHTCENTER	590.30	freight cost for return
20130721	ABEL,CATHY	CHILD NUTRITION	CHEF CITY	156.16	Kitchen Supplies
20130723	ABEL,CATHY	CHILD NUTRITION	OFFICE DEPOT #5125	90.16	Office Supplies
20130724	ABEL,CATHY	CHILD NUTRITION	OFFICE DEPOT 1135	69.08	Office Supplies
20130725	ABEL,CATHY	CHILD NUTRITION	SONRIDGE LLC	439.96	Kitchen Supplies
20130728	ABEL,CATHY	CHILD NUTRITION	OFFICE DEPOT #5125	54.72	Paper / office supplies
20130729	ABEL,CATHY	CHILD NUTRITION	LINCO CASTERS	1,400.32	Casters
20130730	ABEL,CATHY	CHILD NUTRITION	MISSION RESTAURANT SUP	53.25	Kitchen Supplies
20130731	ABEL,CATHY	CHILD NUTRITION		4,395.58	
20130718	AVILA,EVONN	BUSINESS SERVICES	SCHOOL SERVICES OF CAL	175.00	LCFF Workshop Registration
20130718	AVILA,EVONN	BUSINESS SERVICES	SCHOOL SERVICES OF CAL	175.00	LCFF Workshop Registration
20130718	AVILA,EVONN	BUSINESS SERVICES	SCHOOL SERVICES OF CAL	175.00	LCFF Workshop Registration
20130718	AVILA,EVONN	BUSINESS SERVICES	SCHOOL SERVICES OF CAL	175.00	LCFF Workshop Registration
20130718	AVILA,EVONN	BUSINESS SERVICES	SCHOOL SERVICES OF CAL	175.00	LCFF Workshop Registration
20130726	AVILA,EVONN	BUSINESS SERVICES	WARESDIRECT	111.80	Health Clerk Supplies
				986.80	
20130702	BAKER,HOPE	OST PROGRAMS	SMARTNFINAL39810803989	90.97	FOOD SUPPLIES
20130710	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	27.39	Split - YALE OFFICE SUPPLIES (41.41%)
20130710	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	38.76	Split - P.S. OFFICE SUPPLIES (58.59%)
20130710	BAKER,HOPE	OST PROGRAMS	OFFICE DEPOT #908	49.98	Split - YALE OFFICE SUPPLIES (80.81%)
20130710	BAKER,HOPE	OST PROGRAMS	OFFICE DEPOT #908	11.87	Split - P.S. OFFICE SUPPLIES (19.19%)
20130711	BAKER,HOPE	OST PROGRAMS	OFFICE DEPOT #908	(3.24)	Split - YALE - REFUND (50%)
20130711	BAKER,HOPE	OST PROGRAMS	OFFICE DEPOT #908	(3.24)	Split - P.S. - REFUND (50%)
				212.49	
20130702	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	PRIORITY DOOR SYSTEMS	1,000.00	Hardware/Door, Lock Supplies - ERC (deposit, approved by Karl C.)
				1,000.00	
20130707	BRASHER,PAMELA	OST PROGRAMS	JACK IN THE BOX #30QPS	36.17	Food- Walking Field Trip
20130707	BRASHER,PAMELA	OST PROGRAMS	SMARTNFINAL39810803989	111.85	Instructional Supplies, Balloons, Baking Supplies
20130712	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #3494	78.51	Instructional Supplies, Bubbles, Wipes
20130716	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #3494	105.76	Art Supplies
20130717	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	34.50	Instructional Supplies
20130719	BRASHER,PAMELA	OST PROGRAMS	DOLRTREE 3194 00031948	65.88	Arts and Craft Supplies
20130719	BRASHER,PAMELA	OST PROGRAMS	MICHAELS STORES 3256	32.32	Art Supplies
20130722	BRASHER,PAMELA	OST PROGRAMS	MICHAELS STORES 3851	61.60	Instructional Supplies, Games
20130723	BRASHER,PAMELA	OST PROGRAMS	MICHAELS STORES 3851	(2.59)	Refund for T-shirt
20130723	BRASHER,PAMELA	OST PROGRAMS	MICHAELS STORES 3851	2.59	T-shirt
20130725	BRASHER,PAMELA	OST PROGRAMS	AMC MISSION VA04002465	1,659.00	Admissions / Entrance Fees
20130726	BRASHER,PAMELA	OST PROGRAMS	DOLRTREE 3194 00031948	50.76	Instructional Supplies
20130726	BRASHER,PAMELA	OST PROGRAMS	SMARTNFINAL39810803989	44.90	Instructional Supplies
20130726	BRASHER,PAMELA	OST PROGRAMS	AMC MISSION VA04002465	1,043.00	Admissions / Entrance Fees
20130729	BRASHER,PAMELA	OST PROGRAMS	MICHAELS STORES 3851	90.55	Instructional Supplies
				3,414.80	
20130710	BRENNER,DEBBIE	PEPPER DRIVE	RITE AID STORE 5623Q05	43.18	Plastic Storage Containers
				43.18	
20130703	BROGAN-BARANSKI,K	CARLTON OAKS	ENTERTAINMENT DIRECT	93.00	instructional Materials
20130703	BROGAN-BARANSKI,K	CARLTON OAKS	USPS 05702095524902264	12.35	Mailing of a Student's Personal Equipment
20130710	BROGAN-BARANSKI,K	CARLTON OAKS	SSI*EPSCC	851.96	Instructional Materials
20130717	BROGAN-BARANSKI,K	CARLTON OAKS	CPM EDUCATIONAL PROGRA	46.72	Instructional Materials
20130719	BROGAN-BARANSKI,K	CARLTON OAKS	CPM EDUCATIONAL PROGRA	(5.00)	Instructional Materials
				999.03	
20130710	GRIFFIN,DEBRA	TRANSPORTATION	HORSMAN AUTOMOTIVE	939.02	REMOVE AND REPLACE FUEL PUMP ASSEMBLY AND FUEL FILTER MAINT VEHICLE #204
20130711	GRIFFIN,DEBRA	TRANSPORTATION	OFFICE DEPOT #908	8.63	HEADPHONES FOR CD PLAYER TO HELP ALLEVIATE NOISE FOR SPED STUDENT
				947.65	
20130725	HICKS,TYLENE	CARLTON HILLS	RENAISSANCE HOTELS	251.88	Hotel charge for Summer NEU Conference-Two teachers

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20130725	HICKS,TYLENE	CARLTON HILLS	RENAISSANCE HOTELS	251.88	Hotel charge for Summer NEU Conference-VP
				503.76	
20130721	HOOKS,TED A	CAJON PARK	DELTA	643.80	Transportation for M Johnson - Writing Institute-SD to NYC
20130721	HOOKS,TED A	CAJON PARK	LEGO EDUCATION	86.26	(EIA Budget)
20130723	HOOKS,TED A	CAJON PARK	TEACHERS COLLEGE	700.00	Registration for M. Johnson - Teacher's College Writing Institute NY
20130726	HOOKS,TED A	CAJON PARK	CRUCIAL.COM	256.96	(EIA Budget)
				1,687.02	Computer memory to upgrade laptops for student use (SLIB Budget)
20130716	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	LAPTOP SCREEN.COM	259.27	Laptop Bulbs
20130717	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WWW.NEWEGGBUSINESS.COM	63.41	Switches
20130717	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	689.28	Adapters for AppleTV Install
20130718	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	87.40	Apple TV Install Supplies
20130719	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WWW.NEWEGGBUSINESS.COM	253.66	Switches
20130724	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	40.30	Cables
20130724	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	17.50	Cell Phone Batteries- ERC
20130730	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	370.40	Cables for PD MDF Room
				1,781.22	
20130704	ORTEGA,KAREN	HUMAN RESOURCES	ACSA	195.00	EICal advertisement for Director of Math & Science position
20130726	ORTEGA,KAREN	HUMAN RESOURCES	AWARDS BY NAVAJO	63.11	Retiree recognitions
				258.11	
20130723	PIERCE,CATHY A	SUPERINTENDENT'S OFFICE	BRINKER/CHIL'00007997	(4.00)	Refund for overcharge
				(4.00)	
20130724	PROUTY,DANIEL J	CHE' F. HARRITT	GROUP TICKETING - D	(1,008.00)	Field Trip Ticket Refund
				(1,008.00)	
20130722	REES,TAMMY	HILL CREEK	GROUP TICKETING - D	(811.00)	Field Trip Ticket Refund
				(811.00)	
20130710	RIFFEL,MEREDITH	PUPIL SERVICES	PESI CMI	199.99	Voice Therapy Strategies
				199.99	
20130704	SHEEN,KRISTINA D	OST PROGRAMS	TARGET 00014852	112.46	Instructional Supplies, Games, Office Supplies
20130708	SHEEN,KRISTINA D	OST PROGRAMS	ESTRADA'S MEXICAN FOOD	24.57	Food- Walking Field Trip
20130711	SHEEN,KRISTINA D	OST PROGRAMS	99 CENTS ONLY STORES #	71.93	Instructional Supplies, Games
20130715	SHEEN,KRISTINA D	OST PROGRAMS	ESTRADA'S MEXICAN FOOD	23.25	Food- Walking Field Trip
20130725	SHEEN,KRISTINA D	OST PROGRAMS	AMC MISSION VA04002465	160.00	Admissions / Entrance Fees
				392.21	
20130718	SOUTHCOTT,STEPHANIE	PRIDE ACADEMY	EVERNOTE.COM	10.00	Monthly subscription for four 2/3 grade classes
				10.00	
20130731	SPENCER,LAURA K	EDUCATIONAL SERVICES	TARGET 00014225	16.28	Power strip
				16.28	
20130723	VAIL,LINDA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	11.73	Board Meeting Supplies
20130725	VAIL,LINDA	SUPERINTENDENT'S OFFICE	CALIFORNIA SCHOOL BOAR	498.00	Masters in Governance Sessions
20130725	VAIL,LINDA	SUPERINTENDENT'S OFFICE	CALIFORNIA SCHOOL BOAR	498.00	Masters in Governance Sessions
				1,007.73	
				16,032.85	

Consent Item D.2.5.
Prepared by Karl Christensen
September 3, 2013

Adoption of Resolution #1314-06 to Certify 2012-13
Gann Limit Appropriations Recalculation and an
Estimated Limit for 2013-14

BACKGROUND:

In 1979, California voters approved a spending limit for State and local government agencies including school districts. California State Constitution, Article XIII B, requires that each district annually prepare a resolution for Board approval which reflects the funds subject to the Gann Limit Appropriation for fiscal year 2012-13 and an estimate for fiscal year 2013-14.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution #1314-06 for the recalculation of appropriation limit and funds subject to the Gann Limit for the fiscal year 2012-13 and an estimate for 2013-14.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The 2012-13 appropriations subject to the Gann limitation are \$32,179,406.52 and the 2013-14 appropriations subject to the Gann limitation are estimated to be \$33,826,992.13.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.5.
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**RESOLUTION #1314-06
RESOLUTION OF THE SANTEE SCHOOL DISTRICT
TO CERTIFY THE 2012-13 GANN LIMIT APPROPRIATIONS RECALCULATION
AND AN ESTIMATED LIMIT FOR 2013-14**

On motion of _____ and seconded by _____, the following resolution is hereby adopted:

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2012-13 fiscal year and a projected Gann Limit for the 2013-14 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2012-13 and 2013-14 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2012-13 and 2013-14 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

PASSED AND ADOPTED by the Santee School District Board of Education on the 3rd day of September, 2013, by the following vote:

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Dustin Burns, Clerk of the Board of Education of the Santee School District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at the regular meeting thereof at the time and place of vote stated, which resolution is on file and of record in the office of said Board.

Clerk of the Board of Education

Consent Item D.2.6.
Prepared by Karl Christensen
September 3, 2013

Approval of Agreement with Grossmont Union High School District Adult School for Conducting Adult School Programs at Pepper Drive School and PRIDE Academy

BACKGROUND:

Since the spring of 1998, the Grossmont Union High School District Adult School and the Santee School District have collaborated to provide free Adult English as a Second Language (ESL) classes, otherwise known as Community Based English Tutoring (CBET), to parents and other community members. Grossmont Union High School District requests an agreement to continue the current program from September 3, 2013 to June 13, 2014.

For the 2013-14 school year, classes will be held at Pepper Drive School and PRIDE Academy after school hours. Child care is no longer provided due to categorical flexibility in the use of CBET funding.

RECOMMENDATION:

It is recommended that the Board of Education approve the attached 2013-14 agreement with Grossmont Union High School District Adult School.

This recommendation supports the following District goal:

Educational Achievement

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

Grossmont Union High School District Adult Education provides the funding to support the teachers for each class and Santee School District provides the facilities. General fund dollars will not be used to support the Adult ESL classes for the 2013-14 school year.

STUDENT ACHIEVEMENT:

Adult students attending ESL classes develop the confidence and language skills necessary to become an involved parent in their child's learning. The tutoring skills developed by parents through the Grossmont Adult School may also directly impact the current success of the English language learner population in Santee School District.

Motion:		Second:		Vote:		Agenda Item D.2.6.
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**GROSSMONT ADULT SCHOOL AGREEMENT
FOR CONDUCTING ADULT EDUCATION CLASSES
ON OFFSITE LOCATIONS**

PARTIES

This agreement between the Grossmont High School (DISTRICT) and Santee School District—Pepper Drive Elementary School, Prospect Avenue Elementary School (FACILITY) is made to facilitate the scheduling and conducting of Adult Education classes by the DISTRICT on the premises of the FACILITY.

TERM

Period of agreement from September 3, 2013 to June 13, 2014 (excluding school holidays) or until terminated by either FACILITY or DISTRICT. This is a mutual benefit agreement and there will be no exchange of funds.

SCOPE OF WORK

All programs and services provided by the DISTRICT are intended to augment and not replace any current or expanding programs being offered by the FACILITY. Adult Education Classes conducted on FACILITY's school sites will be after FACILITY's regular school hours at the Pepper Drive School and PRIDE Academy campuses.

The DISTRICT shall:

- Assign credentialed Adult Education teachers to conduct scheduled Adult Education classes. Note: Instructors are not permitted to assume duties/responsibilities of facility staff.
- Develop a course of study outline, and submit for approval to the State of California and then retain a copy in the file.
- Provide professional and curriculum assistance in the planning and implementation of Adult Education programs at the FACILITY to supplement programs being conducted by the FACILITY.
- Be responsible for all record keeping and reporting in connection with Adult Education classes in the FACILITY.

The FACILITY shall:

- Designate a responsible member of its staff to serve as liaison between the FACILITY and the DISTRICT personnel.
- Provide suitable classroom space, (acoustics, lighting, and heating/cooling).
- Provide custodial services for clean up of the classroom(s) prior to and after scheduled class meetings.

INSURANCE

Each party shall procure and maintain broad form commercial general liability insurance with minimum limits of at least one million dollars (\$1,000,000) per occurrence and at least two million dollars (\$2,000,000) annual aggregate. Each party shall furnish the other, upon request, with a certificate of insurance naming the other as additional insured.

HOLD HARMLESS AND INDEMNIFICATION

The FACILITY agrees to indemnify and hold the DISTRICT and its agents or employees harmless from any and all liabilities, claims, damages or injuries to any person, including injury to FACILITY employees, and all expenses of investigating and defending against same: arising from or connected with performance or failure to perform any work or other obligation of the agreements; or caused or claimed to be caused by the independent acts of the FACILITY, its agents or employees.

Consent Item D.3.1.
Prepared by Karl Christensen
September 3, 2013

Approval of Change Order for Geotechnical
Observation and Testing Services for Pepper Drive
School Classroom Addition Construction Project

BACKGROUND:

On February 19, 2013, the Board of Education approved Ninyo & Moore to provide Materials and Testing Lab and Geotechnical Observation services during construction of the Pepper Drive School 10-classroom addition project. The Division of State Architect (DSA) reviews and approves all school construction projects and requires these services.

Ninyo & Moore’s original fee estimate of \$28,000 on May 7, 2007, was based on preliminary plans and discussions with the original architect for the Capital Improvement Program. After that time, the project was revised to incorporate a cast-in-place concrete wall when permitted and final fees were contracted with Ninyo & Moore. Subsequently, a value engineering change proposed by the construction manager, Balfour Beatty, Inc, was submitted, approved and re-engineered by Webb-Cleff Architects & Engineers as a segmented retaining wall for construction cost savings of \$75,000.

The segmented wall required additional lab work and geotechnical inspections submitted for approval. This change order to the contract with Ninyo & Moore pertains to the revision to the retaining wall.

RECOMMENDATION:

It is recommended that the Board of Education approve the change order request for Ninyo & Moore for Geotechnical Observation and Testing Services for the Pepper Drive School Classroom Addition Construction Project.

This recommendation supports the following District goal:

- Learning Environment
Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

This fiscal impact is \$9,900 to be funded from Capital Improvement Program Funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.3.1.
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August 21, 2013
Project No. 106112004

Ms. Christina Becker
Santee School District
9625 Cuyamaca Street
Santee, California 92071

Subject: Change Order Request - Geotechnical Observation and Testing Services
Pepper Drive School Addition
1925 Marlinda Way, Santee, California
DSA Application No. 04-110504; PO #121076

Dear Ms. Becker:

As of the July invoicing period, fees for geotechnical observation and testing services provided during the construction of the subject project have exceeded the budgeted amount presented in our fee estimate dated May 7, 2007. Based upon our services to date, the progress of construction, and discussions with the Project Inspector, we have prepared this request for additional funds relating to these services.

Several factors have contributed to our fee estimate being exceeded. Our initial estimate of geotechnical observation and testing services was based on preliminary plans and a discussion with the previous architect. At the time of our original proposal, we did not have the benefit of approved drawings to estimate the full scope of the construction activities. A construction schedule was not available at the time of our fee proposal so estimates of the duration of construction activities were assumed based on our previous experience with generally similar projects. A significant contributing factor to additional geotechnical observation and testing services was the addition of a large segmental retaining wall to the project. The construction of the segmental wall added field technician hours for wall backfill and construction observation, evaluation of wall footing excavations, and laboratory testing of onsite material for use as wall backfill.

In addition to the discussion above, the contractor's backfill operations encountered several areas of yielding subgrade. These areas required rework and retesting resulting in additional hours for our field technicians.

We understand our remaining scope of work for the project to include geotechnical observation and testing of fire lane paving, retaining wall backfill, subgrade testing for flatwork, and utility trench backfill. Our services are provided under the direction of the Project Inspector, and in conformance with the code requirements set forth in the applicable sections of Title 24 and the Testing & Inspection Sheet prepared by the structural engineer and DSA. The duration and intensity of the services we provide are largely governed by the schedule and operations of the contractor.

CONTRACT SUMMARY

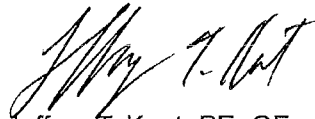
Based on our review of the current billings and our estimates of the remaining work, we estimate that our fees associated with geotechnical observation and testing services will exceed the existing budget amount by approximately \$9,900. Therefore, we are requesting an increase to our existing purchase order (PO 121076) in the amount of \$9,900 (Nine Thousand Seven Hundred Dollars), to provide services throughout the remainder of the project. The contract history for this project is as follows:

May 7, 2007 Fee Estimate & Amount of PO #121076	\$	28,000
Previous Change Order Requests	\$	0
This Change Order Request	\$	9,900
New Requested Contract Amount	\$	37,900

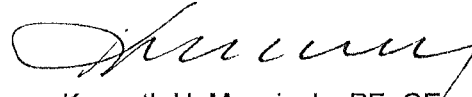
The estimate provided for this request is based upon a review of the original contract, our services provided to date, and our understanding of the remaining work. The detailed breakdown of the projected additional costs is presented in Table 1. If you are in agreement with this request, please forward an amendment to our PO. We are continuing to provide services on the project in accordance with the request of the Project Inspector and in accordance with the DSA approved project documents.

We appreciate this opportunity to be of service and our continued working relationship with the Santee School District.

Sincerely,
NINYO & MOORE



Jeffrey T. Kent, PE, GE
Senior Engineer



Kenneth H. Mansir, Jr., PE, GE
Principal Engineer

KAV/JTK/KHM/gg

Attachments: Table 1 – Breakdown of Additional Fees

Distribution: (1) Addressee

TABLE 1 – BREAKDOWN OF ADDITIONAL FEES

GEOTECHNICAL OBSERVATION AND TESTING - SEGMENTAL WALL			
Senior Engineer/Geologist	2 hours	@ \$ 120.00 /hour	\$ 240.00
Field Operations Manager	8 hours	@ \$ 77.00 /hour	\$ 616.00
Senior Field/Laboratory Technician	100 hours	@ \$ 73.00 /hour	\$ 7,300.00
Direct Shear - Remolded, D 3080	2 tests	@ \$ 290.00 /test	\$ 580.00
Subtotal			\$ 8,736.00

GEOTECHNICAL OBSERVATION AND TESTING - REWORK			
Senior Field/Laboratory Technician	16 hours	@ \$ 73.00 /hour	\$ 1,168.00
Subtotal			\$ 1,168.00

TOTAL ESTIMATED FEE			\$ 9,904.00
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Consent Item D.3.2.
 Prepared by Karl Christensen
 September 3, 2013

Approval to Award P.E. Lockers and Benches
 Purchase for the Pepper Drive School Addition
 through the CUPCCAC Process

BACKGROUND:

On September 4, 2012, the Board of Education approved a resolution to utilize the California Uniform Public Construction Cost Accounting Act (CUPCCAC) for public works over the \$15,000 formal bid limit. Staff has developed an approved vendor list following the procedures of the CUPCCAC process. This allows staff to seek bids for construction using the qualified vendors list for projects up to \$175,000.

On March 5, 2013, the Governing Board authorized administration to seek proposals utilizing the CUPCCAC informal bid process to purchase P.E. lockers and benches to save on construction costs for the Pepper Drive School 10-classroom addition project. A notice inviting informal bids was sent out and four companies responded. The results are as follows:

Vendor	P.E. Lockers & Benches
Shiffler Equipment Sales Inc.	\$32,093.27
Shore Total Office	\$46,226.89
Brady SoCal Inc.	\$64,000.00
Concepts-Furnishings	\$143,445.00

RECOMMENDATION:

It is recommended that the Board of Education authorize award to Shiffler Equipment Sales, Inc. for the purchase of P.E. lockers and benches for the Pepper Drive School 10-classroom addition. Upon approval, the vendor will order the lockers and benches with a delivery time of approximately 8-10 weeks. The lockers & benches will be delivered in time for installation which is scheduled to be in December 2013.

This recommendation supports the following District goal:

- Learning Environment
 Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The fiscal impact is \$32,093.27, which will be funded from the Capital Improvement Program for the Pepper Drive School 10-classroom addition project.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.3.2.
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Consent Item D.4.2. Adoption of Resolution No. 1314-03 to Restore Work Hours of Identified Classified Non-Management Positions

Prepared by Tim Larson
September 3, 2013

BACKGROUND:

Based on student needs, it has been determined that additional Instructional Assistant, Special Education II support is necessary in two (2) Moderate/Severe classrooms at Carlton Hills School. Restoration of work hours for two (2) Instructional Assistant, Special Education II positions would provide the additional support required for these classrooms.

In addition, a 1:1 student returning to a full-time school schedule in a Mild/Moderate classroom at Carlton Oaks School will need instructional assistance restored to the original IEP requirement.

Administration, in collaboration with the California School Employees Association (CSEA), seeks Board approval of the attached Resolution No. 1314-03 to officially restore work hours for these positions.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 1314-03 to restore work hours for Instructional Assistant, Special Education II positions at Carlton Hills and Carlton Oaks School effective September 4, 2013:

- One (1) Instructional Assistant, Special Education II position from 3.25 to 5.75 hours per day
- One (1) Instructional Assistant, Special Education II position from 2.5 to 5.75 hours per day
- One (1) Instructional Assistant, Special Education II position from 1.25 to 3.25 hours per day

FISCAL IMPACT:

The annual increased cost to restore work hours for two (2) Instructional Assistant, Special Education II positions will be \$31,321 and will be paid by the General Fund.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for staff and students to meet educational and other relevant needs.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.4.2.

**SANTEE SCHOOL DISTRICT
Resolution No. 1314-03**

**RESTORATION OF WORK HOURS FOR
CLASSIFIED NON-MANAGEMENT POSITIONS**

WHEREAS, it has been determined that based on student needs, additional Instructional Assistant, Special Education II support is necessary in two (2) Moderate/Severe classrooms at Carlton Hills School; and

WHEREAS, Instructional Assistant, Special Education II assistance for a 1:1 student returning to a full-time school schedule in a Mild/Moderate classroom at Carlton Oaks School will require restoration to the original IEP requirement; and

WHEREAS, restoration of work hours for Instructional Assistant, Special Education II positions will provide the additional support required for these classrooms; and that assistance for a 1:1 student returning to a full-time school schedule in a Mild/Moderate classroom at Carlton Oaks School will require restoration to the original IEP requirement; and

WHEREAS, the Governing Board has determined that restoration of work hours for three (3) Instructional Assistant, Special Education II positions is necessary.

NOW, THEREFORE, BE IT RESOLVED that as of the 4th day of September 2013, the Governing Board of Santee School District will restore work hours for the following positions at Carlton Hills School:

- One (1) Instructional Assistant, Special Education II position from 3.25 to 5.75 hours per day
- One (1) Instructional Assistant, Special Education II position from 2.5 to 5.75 hours per day
- One (1) Instructional Assistant, Special Education II position from 1.25 to 3.25 hours per day

BE IT FURTHER RESOLVED that the Governing Board authorizes the District Superintendent to give notice to the affected classified employees that work hours for their positions will be restored as of September 4, 2013.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 3rd day of September 2013, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 9/3/13

Clerk, Board of Education

Consent Item D.4.3.
Prepared by Tim Larson
September 3, 2013

Adoption of Resolution Nos. 1314-04 and 1314-05 to Designate an Alternate Authorized Representative to San Diego County Schools Risk Management Joint Powers Authority (JPA) and Fringe Benefits Consortium (FBC) Programs

BACKGROUND:

Due to the recent personnel change for the position of Assistant Superintendent of Human Resources and Pupil Services, San Diego County Schools is requesting Santee School District appoint a replacement as the Alternate Authorized Representative to San Diego County Schools Risk Management Joint Powers Authority (JPA) and Fringe Benefits Consortium (FBC) Programs.

The Alternate Authorized Representative will be authorized and directed to perform all items pertaining to the interest of the Board of Trustees as a legislative body pursuant to the terms of the San Diego County Schools Risk Management Joint Powers Authority Agreement and Fringe Benefits Consortium (FBC) Programs.

Items of interest include, but are not limited to, insured and self-insurance plans for workers' compensation, property and liability, miscellaneous property or any other risk or plan authorized by law; as well as, plans for insured and self-insurance health, vision, mental wellness, physical wellness, dental, IRC Section 125, life, long term care, prepaid legal, long term disability, deferred compensation, voluntary benefits, or any other fringe benefits plan as authorized by law.

RECOMMENDATION:

Administration recommends that the Board of Education appoint Tim Larson, Assistant Superintendent of Human Resources and Pupil Services, as the Alternate Authorized Representative for Santee School District to the San Diego County Schools Risk Management Joint Powers Authority (JPA) and Fringe Benefits Consortium (FBC) Programs.

FISCAL IMPACT:

There is no fiscal impact to the General Fund as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Student achievement will not be impacted by this item.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.4.3.

**SAMPLE SCHOOL DISTRICT
RESOLUTION NO. 1314-04**

**RESOLUTION TO DESIGNATE AUTHORIZED REPRESENTATIVE
TO
SAN DIEGO COUNTY SCHOOLS RISK MANAGEMENT JOINT POWERS AUTHORITY
FOR
WORKERS' COMPENSATION, PROPERTY & LIABILITY
OR ANY OTHER RISK OR PLAN AUTHORIZED BY LAW**

WHEREAS, school districts in the State of California have determined there is a continuing need for insured and self-insurance plans for workers' compensation, property and liability, miscellaneous property or any other risk or plan authorized by law; and

WHEREAS, Title I, Division 7, Chapter 5, Article I (Sections 6500 et seq.) of the Government Code of the State of California authorizes joint exercise of two or more public agencies of any power common to them; and

WHEREAS, Sections 35214, 17566, 17567, 81602, and 81603 of the Education Code authorize a school district to establish insured and self-insurance plans for workers' compensation, property and liability, miscellaneous property or any other risk or plan authorized by law; and

WHEREAS, the Santee School District is a member of and has executed an Articles of Agreement to the San Diego County Schools Risk Management Joint Powers Authority (JPA) and the JPA Agreement requires that the Board of member districts designate and appoint a JPA representative.

NOW THEREFORE BE IT RESOLVED that Karl Christensen, Assistant Superintendent of Business Services is designated as the authorized representative of the Board of Trustees of Santee School District, and Tim Larson, Assistant Superintendent of Human Resources & Pupil Services alternate representative, and is hereby authorized and directed to perform all items pertaining to the interest of the Board of Trustees as a legislative body pursuant to the terms of the San Diego County Schools Risk Management Joint Powers Authority Agreement.

On motion of Member _____, seconded by Member _____, the resolution is adopted:

PASSED AND ADOPTED by the Governing Board of the Santee School District at Santee, California, on the 3rd Day of September, 2013, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTENTIONS: _____

I, Dustin Burns, Clerk of the Governing Board of the Santee School District of Santee, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said board at the regular meeting hereof at the time and place of vote stated, which resolution is on file and of record in the office of said board.

Dated 9/3/13

Clerk, Board of Education

**SAMPLE RESOLUTION
RESOLUTION NO. 1314-05**

**RESOLUTION TO DESIGNATE AUTHORIZED REPRESENTATIVE
TO
SAN DIEGO COUNTY SCHOOLS FRINGE BENEFITS CONSORTIUM
FOR FRINGE BENEFITS PROGRAMS**

WHEREAS, school districts in the State of California have determined there is a continuing need for insured and self-insurance plans for fringe benefits and desire to combine their respective efforts to establish and maintain Fringe Benefit Programs as authorized by law; and

WHEREAS, Title I, Division 7, Chapter 5, Article I (Sections 6500 et seq.) of the Government Code of the State of California authorizes joint exercise of two or more public agencies of any power common to them; and

WHEREAS, Sections 35214, 17566, 17567, 81602, and 81603 of the Education Code authorize a school district to establish a plan for health, vision, mental wellness, physical wellness, dental, IRC Section 125, life, long term care, prepaid legal, long term disability, deferred compensation, voluntary benefits, or any other fringe benefits plan as authorized by law; and

WHEREAS, the Santee School District is a member of and has executed an Articles of Agreement to the San Diego County Schools Fringe Benefits Consortium requires that the Board of member districts designate and appoint an FBC representative.

NOW THEREFORE BE IT RESOLVED that that Karl Christensen, Assistant Superintendent of Business Services is designated as the authorized representative of the Board of Trustees of Santee School District, and Tim Larson, Assistant Superintendent of Human Resources & Pupil Services alternate representative, and is hereby authorized and directed to perform all items pertaining to the interest of the Board of Trustees as a legislative body pursuant to the terms of the San Diego County Schools Risk Management Fringe Benefits agreement.

On motion of Member _____, seconded by Member _____, the resolution is adopted:

PASSED AND ADOPTED by the Governing Board of the Santee School District at Santee, California, on the 3rd Day of September, 2013, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTENTIONS: _____

I, Dustin Burns, Clerk of the Governing Board of the Santee School District of Santee, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said board at the regular meeting hereof at the time and place of vote stated, which resolution is on file and of record in the office of said board.

Dated 9/3/13

Clerk, Board of Education

BACKGROUND:

In accordance with California Education Code Section 48916, students who are expelled must complete ordered elements of their rehabilitation plans and apply for readmission to regular student status.

The Board must approve the readmission of expelled students in accordance with California Education Code Section 48916.

RECOMMENDATION:

Administration recommends that the Board of Education approve readmission of the following students:

Student #	Status	Date Completed
#4-12	Rehab Plan Completed	8/14/13
#5-12	Rehab Plan Completed	8/15/13
#7-12	Rehab Plan Completed	8/15/13
#8-12	Rehab Plan Completed	8/22/13

The students listed will have their record expunged as per their Expulsion Order and enter high school for the 2013-2014 school year.

This recommendation supports the following District goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

There is no fiscal impact to the District general fund.

STUDENT ACHIEVEMENT IMPACT:

The students will return to regular status and realize the completion of their rehabilitation plans.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4.

DISCUSSION AND/OR ACTION ITEMS Item E.

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item E.

Discussion and/or Action Item E.1.1. Granting Tenure to Eligible Certificated Employees

Prepared by Tim Larson
September 3, 2013

BACKGROUND:

Board approval is requested to grant tenure to the following eligible certificated employees. Each of these individuals has worked two (2) years as required by Education Code and have demonstrated quality instructional service as assessed by each principal responsible. Therefore, they are now eligible for tenure after their first day of work in the 2013-2014 school year.

<u>Name</u>	<u>Site</u>
Stout, Betty	Cajon Park
Yother-Johnson, Michelle	Cajon Park
Daft, Naomi	Carlton Oaks
Low, Jeanie	Carlton Oaks
Rosen, Krista	Pepper Drive
Boutwell, Mary	Pepper Drive
Schipke, Christina	PRIDE Academy
Schoff, Kimberly	Rio Seco
Powell, Tiffany	Special Education
Ortiz, Karla	Sycamore Canyon

RECOMMENDATION:

Administration recommends granting tenure to the above listed eligible certificated employees, effective after the end of their first day of work in the 2013-2014 school year. Granting tenure will allow the District to maintain qualified employees and enhance student learning.

FISCAL IMPACT:

There is not an additional fiscal impact to the General Fund as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Students learn best when taught by qualified, competent teachers. In order for teachers to receive tenure in the Santee School District, they must work a minimum of two (2) years, meet District employment standards, and receive positive evaluations from administrators.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Discussion and/or Action Item E.2.1. Partnership with Chet F. Harritt School for a Field Trial and Approval of Agreement with the Lawrence Hall of Science (LHS) and Amplify

Prepared by Dr. Stephanie Pierce
September 3, 2013

BACKGROUND:

The Lawrence Hall of Science (LHS) and Amplify have requested a partnership with Chet F. Harritt School to conduct a field trial of life science lessons aligned with the Next Generation Science Standards and the Common Core Standards. The conditions of this agreement are as follows:

1. Participating teachers include Richard Mitchell, 7th grade math/science teacher and Jeff Lamb, 6th grade math/science teacher.
2. Fall 2013: Teachers teach one 10 session unit and one 33 session unit. Units include digital simulations, videos, student readings, and other digital assets.
3. Winter 2014: Teachers teach one 33 session unit.
4. All materials and professional development will be provided at no cost to the District by LHS and Amplify.
5. LHS team members will conduct classroom observations and in-person interviews for the purpose of program evaluation study.
6. LHS has provided the District with an Approval for Human Research letter from the Committee for Protection of Human Subjects at the University of California at Berkeley.

RECOMMENDATION:

Administration recommends the Board of Education approve the Agreement with the Lawrence Hall of Science and Amplify.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

There is no fiscal impact to this item.

STUDENT ACHIEVEMENT IMPACT:

Participation in this field study using Next Generation Science Standards units align with the District strategic goals of 21st Century Learning and Personalized Learning Environments, as well as enhancing the implementation of Common Core State Standards.

Motion: _____ Second: _____ Vote: _____

Agenda E.2.1.



THE LAWRENCE
HALL OF SCIENCE *Amplify.*
UNIVERSITY OF CALIFORNIA, BERKELEY

The Lawrence Hall of Science (LHS) and Amplify Learning are looking for classroom partners for our upcoming Fall & Winter Field Trial. **Please let us know as soon as possible** if you are interested in participating in this innovative opportunity, as slots are filling up quickly.

The curriculum includes:

- 1) **Fall 2013**– Teachers teach two units: one (10-session) unit and one (33-session) unit using a paper-based teacher's guide. These units will include digital simulations, videos, student readings, and other digital assets.
- 2) **Winter 2014**– Teachers teach one (33-session) unit using our new digital teacher's guide and student system.

Each unit includes:

- Curriculum that supports the *Next Generation Science Standards* and the *Common Core Standards for Literacy in Science and Technical Subjects*.
- Embedded formative assessments that drive adaptations to lessons.
- Kits of manipulatives and materials.
- Digital simulations, videos, student readings, and other electronic tools.

Requirements for field trial participation include, but are not limited to (Note: These may change depending on circumstances.):

- Classes already equipped with one-to-one, tablet-student capability. Compatible tablets include: iPad 2, 3, or 4 (not Minis) and Amplify Access (Android). *Note: Students will need access to the tablets at all times.*
- Classrooms must have wireless Internet access and the ability to project.
- School must provide on-site technical support. At least two teachers per school site must participate and complete the entire field trial.
- Teachers attend a two-day professional development session prior to the start of instruction.
- Teachers teach two Life Science units: one (10-session) unit and one (33-session) unit using a paper-based teacher's guide in the fall (September – November).
- Teachers teach one (33-session) Life Science unit using our new digital teacher's guide and student system in the winter (January-March).
- Support instructional time necessary to implement curriculum in classrooms.
- Complete online surveys as needed.
- Students complete assessments during the unit.
- Allow Amplify and LHS team members to conduct classroom observations and in-person interviews.

Curriculum / Unit Information and Standards Alignment for Fall & Winter 2013 Field Trials

Unit Title	Description	Content goals	Next Generation Science Standards
Life in the Human Microbiome (8 sessions)	Learn about how your body is a home for billions of tiny organisms — your microbiome. Take on the role of a microbiologist as you investigate these organisms you can't see, and learn how the microbiome affects human health.	<ul style="list-style-type: none"> • Organisms are made of cells • Organisms interact with other organisms 	MS - LS1a, b
Heredity (33 sessions)	Learn about how the microscopic hidden world of genes affects the similarities and differences we see in all living things—from plants to people to other animals. Take on the role of a geneticist and work to both solve a mystery surrounding a break-in to your genetics lab, and propose a way to breed a new and exciting organism.	<ul style="list-style-type: none"> • Populations show a great deal of variation -- differences in visible traits. • Variation is caused by both genetic and non-genetic factors. • Many traits are determined by the proteins produced in cells, and the proteins produced are determined by the alleles an organism inherits. • In sexual reproduction, organisms inherit half their chromosomes from each parent, which allows us to make predictions about genes and traits of offspring. 	MS - LS1c, i MS - LS3a, b
Metabolism (33 sessions)	Learn how bodies grow, repair and get energy. Take on the role of a medical professional as you diagnose patients with conditions such as diabetes or asthma, then consult for a university athletic department on how to optimize athletes' performance.	<ul style="list-style-type: none"> • Three of the main types of molecules every cell in the body needs from the environment are: oxygen, glucose, and essential amino acids. • The digestive, respiratory and circulatory system work together to deliver these materials to the cells • Cellular respiration releases energy for the body in a chemical reaction between oxygen and glucose; energy is used to assemble amino acids into proteins in cells • Cellular respiration in cells results in macro movement and growth 	MS - LS1a, c, d, k, l, m MS - PS1g
Ecosystems (33 sessions)	Learn about how all living things depend on each other, and how organisms get the resources they need from the ecosystems in which they live. In the role of an ecologist, investigate why dolphins in an ocean ecosystem are dying out -- and make recommendations about how to restore the ecosystem.	<ul style="list-style-type: none"> • In all ecosystems, organisms depend on resources from the environment to release energy to survive and reproduce. • Food and matter webs model the interactions between organisms and nonliving resources based on their needs for energy and growth. • In the chloroplast of producers, glucose is made by transferring energy from sunlight and carbon dioxide and water molecules from the environment • Producers store glucose which can be used by other organisms; thus providing usable energy to the entire ecosystem 	MS - LS1c, g, h, j MS - LS2a, b, c, d, e, f, g, h, i
Evolution (33 sessions)	Learn about how the many organisms on Earth came to act, look and live in so many different ways. In this unit you'll take on the role of a field biologist, then a paleontologist, and solve mysteries about very different organisms -- populations of poisonous newts, tiny black or tan mice avoiding the watchful eyes of hunting hawks, long-extinct animals, and whales that used to look like hyenas! Using principles of natural selection and evolution, you will explain how and why organisms like these have come to be the way they are, and make explanations about how they might have been in the past.	<ul style="list-style-type: none"> • With genetic variation in a population, individuals that have versions of traits that help them to survive in the environment reproduce more frequently than those with other versions, making that version more frequent over many generations. • When a population is divided, the different selective pressures in different environments can result in new species. • Fossils provide evidence of continuous gradual changes in traits over long periods of time. These changes are larger or smaller depending on the environmental pressures. • All species are related to one another and have features in common, but some are more closely related than others, depending on how recently their ancestors were part of a single species. 	MS - LS1c, e, f MS - LS2h MS - LS3b MS - LS4a, b, c, d, e, f, g, h

Unit	<i>Next Generation Science Standards Performance Expectations (January 2013 draft)</i>
Life in the Human Microbiome	<p>LS1 - From Molecules to Organisms: Structures and Processes</p> <p>LS1a - Design and conduct an investigation to provide evidence that living things are made of cells that can be observed at various scales.</p> <p>LS1b - Design and conduct an investigation to generate evidence that unicellular organisms, like multicellular organisms, survive by obtaining food and water, disposing of waste, and having an environment in which to live.</p>
Heredity	<p>LS1 - From Molecules to Organisms: Structures and Processes</p> <p>LS1c - Develop and use models to support explanations about the structure and function relationships in cells and specific parts of the cell (i.e., nucleus, chloroplasts, mitochondria, cell membrane, and cell wall).</p> <p>LS1i - Construct an explanation using evidence for how environmental and genetic factors affect the growth of organisms.</p> <p>LS3 - Heredity: Inheritance and Variation of Traits</p> <p>LS3a - Use a model to support the explanation of how the genetic contribution from each parent through sexual reproduction results in variation in offspring and how asexual reproduction results in offspring with identical genetic information.</p> <p>LS3b - Apply scientific knowledge to support the explanation that changes (mutations) to genes located on chromosomes affect proteins and may result in harmful, beneficial, or neutral effects to the structure and function of the organism.</p>
Metabolism	<p>LS1 - From Molecules to Organisms: Structures and Processes</p> <p>LS1a - Design and conduct an investigation to provide evidence that living things are made of cells that can be observed at various scales.</p> <p>LS1c - Develop and use models to support explanations about the structure and function relationships in cells and specific parts of the cell (i.e., nucleus, chloroplasts, mitochondria, cell membrane, and cell wall).</p> <p>LS1d - Design and conduct an investigation to gather evidence to support explanations that the body is a system of interacting subsystems composed of groups of cells working to form tissues and organs specialized for particular body functions, and that scientific advances in understanding of those systems have led to improvements in nutrition, health, and medicine.</p> <p>LS1k - Develop a model to support the explanation that within an individual organism food moves through a series of chemical reactions in which it is broken down and rearranged to form new molecules, to support growth, or to release energy.</p> <p>LS1l - Construct an explanation by applying scientific knowledge and evidence of how sensory receptors respond to stimuli by sending messages to the brain to be processed for immediate behavior or stored as memories.</p> <p>LS1m - Gather, read, and communicate information for how the storage of long-term memories requires changes in the structure and functioning of interconnected nerve cells in the brain.</p>
Ecosystems	<p>LS1 - From Molecules to Organisms: Structures and Processes</p> <p>LS1c - Develop and use models to support explanations about the structure and function relationships in cells and specific parts of the cell (i.e., nucleus, chloroplasts, mitochondria, cell membrane, and cell wall).</p> <p>LS1g - Design and conduct an investigation to generate evidence for the role of specialized plant structures in the reproduction of plants, including the role of some animal behaviors resulting in successful plant reproduction.</p> <p>LS1h - Analyze and interpret provided data to generate evidence supporting the explanation that plants may continue to grow throughout their life through the production of new plant matter via photosynthesis.</p> <p>LS1j - Base explanations on evidence obtained from sources for the role of photosynthesis in the cycling of matter and flow of energy on Earth.</p> <p>LS2 - Ecosystems: Interactions, Energy, and Dynamics</p> <p>LS2a - Use a model to support explanations of the effect of resource availability on organisms and populations of organisms in an ecosystem.</p> <p>LS2b - Ask questions to clarify the premise of the argument that organisms within different ecosystems obtain matter and energy in similar ways.</p> <p>LS2c - Construct and present arguments supported by empirical evidence and scientific reasoning for multiple explanations for how changes to physical or biological components of an ecosystem result in changes to the populations in the ecosystem.</p> <p>LS2d - Construct explanations for common patterns of interactions within different ecosystems.</p> <p>LS2e - Conduct an investigation of the cycling of matter among living and nonliving parts of ecosystems to support the explanation of the flow of energy and conservation of matter.</p> <p>LS2f - Develop and use a model to support explanations about the transfer of matter and energy into and out of ecosystems and among organisms.</p>

	<p>LS2g - Make an oral or written argument from evidence to support or refute the merits and constraints of different plans to solve a real world problem to restore a disrupted ecosystem.</p> <p>LS2h - Ask questions to clarify how patterns of social interactions and grouping behaviors contribute to a survival advantage.</p> <p>LS2i - Ask questions to clarify the scientific, economic, political, and social justifications used in making decisions about maintaining biodiversity in ecosystems.</p>
Evolution	<p>LS1 - From Molecules to Organisms: Structures and Processes</p> <p>LS1c - Develop and use models to support explanations about the structure and function relationships in cells and specific parts of the cell (i.e., nucleus, chloroplasts, mitochondria, cell membrane, and cell wall).</p> <p>LS1e - Construct an argument supported by empirical evidence and scientific reasoning to support an argument for how characteristic animal behaviors affect the probability of successful reproduction.</p> <p>LS1f - Ask questions to clarify the nature of empirical evidence contributing to explanations for the relationship between the behavior of organisms and successful reproduction.</p> <p>LS2 - Ecosystems: Interactions, Energy, and Dynamics</p> <p>LS2h - Ask questions to clarify how patterns of social interactions and grouping behaviors contribute to a survival advantage.</p> <p>LS3 - Heredity: Inheritance and Variation of Traits</p> <p>LS3b - Apply scientific knowledge to support the explanation that changes (mutations) to genes located on chromosomes affect proteins and may result in harmful, beneficial, or neutral effects to the structure and function of the organism.</p> <p>LS4 - Biological Evolution: Unity and Diversity</p> <p>LS4a - Analyze data from the fossil record to describe evidence of the history of life on Earth.</p> <p>LS4b - Construct explanations for why most individual organisms, as well as some entire species of organisms, that lived in the past were never fossilized.</p> <p>LS4c - Construct explanations for the anatomical similarities and differences between fossils of once living organisms and organisms living today and relate this to the assumption that events in natural systems occur in consistent patterns.</p> <p>LS4d - Analyze graphical displays to compare patterns of similarities in the embryological development across multiple species to identify relationships not evident in the fully formed anatomy.</p> <p>LS4e - Construct explanations for how genetic variations of traits in a population increase some individual's probability of surviving and reproducing in a specific environment, which tends to increase these traits and suppress other traits in the population.</p> <p>LS4f - Use mathematical models to support the explanation of how natural selection over many generations results in changes within species in response to environmental conditions that tend to increase or decrease specific traits in a population.</p> <p>LS4g - Gather, read, and communicate information about the technologies that have changed the way humans influence the inheritance of desired traits in organisms.</p> <p>LS4h - Gather, read, and communicate information about how two populations of the same species in different environments have evolved to become separate species.</p>

The NRC Framework for K-12 science practices addressed in all units

- Asking questions and defining problems
- Developing and using models
- Planning and carrying out investigations
- Analyzing and interpreting data
- Using mathematics and computational thinking
- Constructing explanations and designing solutions
- Engaging in argument from evidence
- Obtaining, evaluating and communicating information

Common Core ELA standards addressed in all units

Standards for Literacy in Science and Technical Subjects

Reading:

- CCSS.ELA-Literacy.RST.6-8.1 Cite specific textual evidence to support analysis of science and technical texts.
- CCSS.ELA-Literacy.RST.6-8.2 Determine the central ideas or conclusions of a text; provide an accurate summary of the text distinct from prior knowledge or opinions.
- CCSS.ELA-Literacy.RST.6-8.4 Determine the meaning of symbols, key terms, and other domain-specific words and phrases as they are used in a specific scientific or technical context relevant to *grades 6–8 texts and topics*.
- CCSS.ELA-Literacy.RST.6-8.7 Integrate quantitative or technical information expressed in words in a text with a version of that information expressed visually (e.g., in a flowchart, diagram, model, graph, or table).
- CCSS.ELA-Literacy.RST.6-8.9 Compare and contrast the information gained from experiments, simulations, video, or multimedia sources with that gained from reading a text on the same topic.
- CCSS.ELA-Literacy.RST.6-8.10 By the end of grade 8, read and comprehend science/technical texts in the grades 6–8 text complexity band independently and proficiently

Writing:

- CCSS.ELA-Literacy.WHST.6-8.1 Write arguments focused on *discipline-specific content*.
- CCSS.ELA-Literacy.WHST.6-8.4 Produce clear and coherent writing in which the development, organization, and style are appropriate to task, purpose, and audience.
- CCSS.ELA-Literacy.WHST.6-8.5 With some guidance and support from peers and adults, develop and strengthen writing as needed by planning, revising, editing, rewriting, or trying a new approach, focusing on how well purpose and audience have been addressed
- CCSS.ELA-Literacy.WHST.6-8.10 Write routinely over extended time frames (time for reflection and revision) and shorter time frames (a single sitting or a day or two) for a range of discipline-specific tasks, purposes, and audiences.



**COMMITTEE FOR PROTECTION OF HUMAN SUBJECTS
OFFICE FOR THE PROTECTION OF HUMAN SUBJECTS**

University of California, Berkeley
2150 Shattuck Avenue, Suite 313
Berkeley, CA 94704 -5940

(510) 642-7461
Fax: (510) 643-6272
Website: <http://cphs.berkeley.edu>
FWA#00006252

NOTICE OF APPROVAL FOR HUMAN RESEARCH

DATE: April 08, 2013
TO: Jacqueline BARBER, LHS-Admin
P. David PEARSON, Education, Alison K. Billman, LHS-GEMS, Phaela Peck, Dev and Implementation-GEMS
CPHS PROTOCOL NUMBER: 2010-02-885
CPHS PROTOCOL TITLE: Promoting Equitable and Accessible Science Instruction: Extending the Seeds of Science/Roots of Reading Curriculum to Middle School
FUNDING SOURCE(S): (SPO Proposal# 20111980), , (SPO Proposal# 031814-002)

A *continuing review* application was submitted for the above-referenced protocol. The Committee for Protection of Human Subjects (CPHS) or Office for the Protection of Human Subjects (OPHS) has reviewed and approved the application by *expedited* review procedures.

Effective Date: April 16, 2013
Expiration Date: April 15, 2014

This approval is issued under University of California, Berkeley Federalwide Assurance #00006252.

If you have any questions about the above, please contact the Office for the Protection of Human Subjects staff at Tel (510) 642-7461; Fax (510) 643-6272; or Email ophs@berkeley.edu .

Thank you for your cooperation and your commitment to the protection of human subjects in research.

Sincerely,

Robert B. DI MARTINO
Committee for Protection of Human Subjects

Discussion and/or Action Item E.3.1.
 Prepared by Karl Christensen
 September 3, 2013

Approval to Award RFP/Q for the Water Well
 Irrigation Project at Hill Creek School
 Using the CUPCCAC Process

BACKGROUND:

On September 4, 2012, the Board of Education approved a resolution to utilize the California Uniform Public Construction Cost Accounting Act (CUPCCAC) for public works over the \$15,000 formal bid limit. Staff has developed an approved vendor list following the procedures of the CUPCCAC process. This allows staff to seek bids for construction using the qualified vendors list for projects up to \$175,000.

On August 6, 2013, the Governing Board authorized administration to seek qualifications with proposals utilizing the CUPCCAC informal bid process for engineering and design/build for a deep irrigation water well project at Hill Creek School. A request for Qualifications & Proposals was sent to the following six (6) companies:

- Hargrave Environmental Construction
- H.E.M.C. Environmental Management Corp.
- Limited Access Unlimited Inc.; dba: Pacific Drilling Co.
- Richard Brady & Associates, Inc.
- Scotts Drilling Service
- Tri-County Drilling, Inc.

Two responses were received by the deadline of August 23, 2013. The results are as follows:

Vendor	Engineering/Planning Phase	Building Phase
Tri-County Drilling, Inc.	\$ 48,635.00	\$ 67,977.00
HEMC Environmental Management Corp.*	\$125,615.25	\$178,625.00

**Vendor submitted proposal with To Be Determined amounts*

After reviewing the qualifications of the applicants, staff recommends Tri-County Drilling, Inc. Tri-County Drilling, Inc. has been the engineer and installer of deep irrigation wells for many local private and public agencies, including Grossmont Union High School District, San Marcos Unified School District, Camp Cuyamaca, and throughout San Diego County. Tri-County Drilling, Inc. is a local San Diego firm, founded in 1987. Tri-County Drilling, Inc. has also been the engineering and drilling firm for government agencies including Caltrans, California DGS, U.S. Navy, U.S. Air Force, U.S. Marines, San Diego County Water Authority, and San Diego Gas & Electric.

Tri-County's drilling operations are enhanced by their local inventory of support equipment, well construction supplies, and a complete repair and maintenance facility for full services. All of their Independent Water Well Systems are installed with in-house personnel and equipment as a complete system.

Because Tri-County Drilling, Inc. has specialized in this area of deep irrigation and well drilling and engineering in our local community, staff recommends the selection of Tri-County Drilling, Inc. for the Hill Creek School Water Well Irrigation Project as the highest qualified and best value. The proposed price of \$48,635 for the Engineering/Planning Phase includes a pilot well depth up to 1,000 ft. Phase I could be \$10,150 less if water pressure is found at 650 ft. The project design should take about 1 to 2 weeks and construction another 1-2 weeks to complete.

RECOMMENDATION:

Authorize the selection of Tri-County Drilling, Inc. and award of the Project. Proceed with the engineering/planning phase at a cost not to exceed \$48,635. Authorize staff to proceed with the construction phase at a cost \$67,977, if adequate water pressure is found.

This recommendation supports the following District goal:

- Learning Environment
Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The fiscal impact is \$116,612 which will be funded from irrigation cost savings in the General Fund. The simple payback period is expected to be approximately 4 years. In the event that the well is drilled and no water or not enough water/pressure is found, the District would incur the engineering/planning phase cost of \$48,635 only.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.3.1.
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Discussion and/or Action Item E.3.2. Approval of 2012-13 Unaudited Actuals Report
Prepared by Karl Christensen
September 3, 2013

BACKGROUND:

State Law requires the Board of Education to submit its annual financial results to the County Office of Education (COE) by September 15 of each year. The financial results for the fiscal year ending June 30, 2013 are summarized in the District's 2012-13 Unaudited Actuals Report. This report includes all required State forms and schedules.

In summary, the District completed the 2012-13 fiscal year with an Unrestricted General Fund balance of \$9,850,256 and a combined unrestricted and restricted General Fund balance of \$10,233,355. The Unassigned/Unrestricted/Unappropriated amount available totals \$7,575,593. Required State forms will be available for public review at the meeting.

The District's 2012-13 Unaudited Actuals are submitted and reviewed by the County Office of Education ("COE") in accordance with State law. The District expects an opinion letter on the District's Unaudited Actuals Report from the COE sometime in September 2013. Additionally, the Unaudited Actuals are subject to audit by the District's independent auditor. The auditor's opinion is due in December 2013.

RECOMMENDATION:

It is recommended that the Board of Education approve the 2012-13 Unaudited Actuals with all required State forms.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

Financial results for the General Fund pertaining to the 2012-13 Unaudited Actuals are as follows:

Item	2012-13		Combined
	Unrestricted	Restricted	
Beginning Fund Balance	\$8,858,417	\$274,581	\$9,132,998
Audit Adjustments	0	0	\$0
Total Income	\$37,606,326	\$8,217,929	\$45,824,255
Total Outgo	\$36,614,487	\$8,109,411	\$44,723,898
Change in Fund Balance	\$991,839	\$108,518	\$1,100,357
Ending Fund Balance	\$9,850,256	\$383,099	\$10,233,355
Undesignated/Unappropriated	\$7,575,593	\$0	\$7,575,593
Economic Uncertainty Reserve	\$1,341,717		\$1,341,717
Fund 17 Reserve	\$2,862,076		\$2,862,076
Total Reserves	\$11,779,386		\$11,779,386
Reserve as % of Expenditures	26.34%		26.34%

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.3.2.
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BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item F.

Agenda Item F.

CLOSED SESSION Item G.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators:
 - *Karl Christensen, Assistant Superintendent, Business Services*
 - *Tim Larson, Assistant Superintendent, Human Resources**Employee Organization: Classified School Employees Association*
3. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Agency Negotiators:
 - *Karl Christensen, Assistant Superintendent, Business Services*
 - *Tim Larson, Assistant Superintendent, Human Resources**Employee Organizations: Santee Teachers Association*
4. **Public Employee Evaluation** (Govt. Code § 54957)
Superintendent

RECONVENE TO PUBLIC SESSION Item H.

ADJOURNMENT Item I.